The meeting was called to order at 6:28pm.

Provost Jim Dean is here! Each Cabinet member went around and introduced themselves while we ate delicious food.
Dylan
Julie
Vicki
Jayme
Bonnie
Kim
Jo
Antonio
Dan
Sarah
Ryan
Amanda
Mary Scott
Kiran
Eleanor
Daniel
Kyle
Veeral
Autumn
Sean
Cassandra
Xin
Marissa
Shelby

Provost: Been here for 16 years now mostly in the Business School. Organizational Behavior – academic program. The faculty report to department heads, department heads report to Deans and Deans report to Provost.

**Month in Review**
GPSF Social
Bike Plan meeting
Graduate Education Summit
Ronald McDonald event – 9 volunteers
International Coffee Hour – 20-25 new subscriber to newsletter

**New Business**
Turkey Trot Pub Crawl Friday November 22nd 8pm
[https://www.facebook.com/events/220823198086313](https://www.facebook.com/events/220823198086313)
Global Entrepreneurship Week is this week!!
General communication with GPSF. Dylan gets all your emails and is very impressed at your collaboration so keep it up!!

Vicki is working really hard at getting stuff out on Social media so Like us on Facebook and Twitter and share and like stuff so everyone can see it!!

**Annual survey:** A lot of you are looking for feedback on your positions and initiatives. Right now it's too long though so we should go through and think about how you are going to use this information. We should be deliberate in our questions. So go through your sections. Will shoot for 30 questions (1-3 per position). When do we want to administer the survey and how?

Feedback:
- Amanda: Right now is a busy time. We finish the first week of December.
- Jayme: People probably won't look at it.
- Cassandra: Tuesdays mid morning are when people are most likely to respond.
- Marissa: Beginning of Spring semester?
- Dylan: 2nd week of school
- Amanda: put it in the Newsletter for two cycle? Send it out now.
- Jayme: Have the deadline in the spring and put it in there now.
- Daniel: Maybe put up posters or something on elevators or bathroom stalls.
- Dan: Condense it into two surveys? One for immediate feedback and one for general feedback.
- Dylan: Good idea.
- Vicki: If overlapping questions maybe write the question so covers both people.
- Autumn: Why not send it out over winter break? It's different for us since we're already on our email.
- Dylan: Getting it out after finals and incentive with a gift card

**Cabinet Reports**

**Emergency Fund (Kyle):** There was a DTH article on the Emergency Fund. 35 new people accessed the application since the launch. We've had 5 applications total and have reviewed 3 and awarded 3. Are currently reviewing 2. Awarded $1200 (all partial awards) total so far. Biggest hurdle is dispersing funds as quickly possible. Takes an additional week after decision is made to get money from the Graduate School. Committee made up of someone from Scholarships and Student Aid, Graduate School and graduate and professional students.

**University Research Day (Antonio):** March 4th 9-4pm the Great Hall beside the Pit off of South Rd
Exhibition of UNC research from all departments. Broken up into sections (Social Sciences, Humanities, Sciences, everyone) and presenting posters. There will also be talks given in each section and they will be judged. Trying to get local businesses to donate prizes. Advertising – draft of letter to chairs of departments to forward and senators to send to graduate students, undergraduate advisers, graduate student secretaries.
- Daniel: Invite legislators.
- Jo: Has contacts.
- Dylan: Work with Marissa
- Marissa: list of GSA and secretary contacts for departments
- Vicki: Is there a deadline for sign-up?
Antonio: Not sure when deadline should be. Just want to recruit as many people as possible. January or end of January.
Shelby: There is another URD on campus so want to join up. There is also a Research in the Capital Day to show research to state legislators. Undergraduate Research Office website we should work with them.

Mentorship initiative (Amanda): Attached proposal to email. Instead of one large award are going with two monetary awards of $250 award. Looked into what is already out there for mentorship. Quite a lot for faculty mentorship and a few for graduate students who mentor undergraduate. Want our to be peer to peer to graduate student to graduate student. Could be on a TA level or a senior researcher in a lab etc. Only has to be a mentor for a semester. There will an objective rubric for grading nominations. Application will come from mentee. 4 or 5 different categories with a good to excellent ranking system. Short and specific questions. Phase 2 reach out to people who were nominated to describe the experience and if they want to be recognized for nomination. Next semester we will solicit applications. Deadline so can announce at Graduate Awards Ceremony. Decision by March 15th. Email Amanda if you want to sit on committee.

Diversity Initiative (Cassandra): Meeting with Diversity and Multi-cultural affairs office (Shivari Day). They don’t know what graduate students need and don’t have programming targeted at us. We are both students and employees. Recognized that a survey wouldn't work since this is an emotional issue. Start a campus wide conversation about what might be needed. Are going to ask Senators to identify someone in their department to participate in this conversation and hold a retreat where they can talk about what they learned from their departments. Will look very different from department to department. We just need to be careful to not have any expectations of what we will find. Any of you who think that your position is related to this issue, can we circulate the draft document to you? If you have any offices that you think should be part of this let us know. Want to start scheduling meetings next month. We want to announce this at the December Senate meeting.

Funding Requests

Provost Time
Been Provost for 4 months so still learning. Very similar to the first semester of graduate school. There are also different answers to all these questions.
1. Your overall academic strategy for the University, especially in terms of recruitment and retention of graduate and professional students
   Recruitment and retention depends on each department on campus. One issue is faculty. One reason you come here is quality of faculty. We are trying to recruit and retain the strongest faculty. Part is financial. We have not been able to provide raises partly bc of lack of money but also bc it has been forbidden except in certain situations. We are starting to lose some faculty. We are trying to find a way to provide raises by working the additional responsibilities and retention funds. Trying to provide a consistent retention pool. Minimum level for stipends was increased this year and hope to increase it for next year for people making the minimum. Have a campaign to fund raise for scholarships for undergrads and graduate students.
2. Your decision-making process of resource allocation, particularly financial; for example, what departments, projects, initiatives are priorities and why
Budget $2.5 billion. Resource allocation. Followed Bruce Carney’s recommendations. Mostly along the lines of need. Would like to move towards a more strategic way of allocating. Planning on cuts from the GA next year. Would like cuts to be less across the board. Will start in January a strategic plan. Identifying what you are not going to do. Not gonna make everyone happy but wants to see what areas are growing. How do we stack up against that? Want to invest in those. Those that aren't growing don't put as much money into those.
Dylan: Chronicle article on positioning themselves in a consortium to compete for research dollars then distribute them equally among members. Could we do that here with say NC State or between UNC departments?
Provost: Already a lot of collaboration going on in the sciences according to the office of research. Also between UNC and Duke.
Sean: How do you see interdisciplinary studies being incorporated into graduate education?
Provost: I see a lot of this in Ph.d programs now. Some of our departments are intrinsically that way (Bio-med Engineering). So we'll see new departments and entrepreneurship. Teams of investigators.
3. How UNC-CH as a community can better sell itself to the State and citizens of NC for strengthened financial and operational support from the legislature?
Provost: VP on strategic communications just hired (Joel). They are an alum that has 20 years of experience. BoT is already working on problem. Identified the most important legislators and BoG and are communicating to them. Pool that with what administration is doing but need to coordinate with Tom Ross.

Executive Board Reports

President: Kiran Bhardwaj
2nd semester check-in: Going over what students missed at Orientation. Resources knowledge deficit. We now how an exhaustive list of resources. Two thoughts for how to communicate. First part is online: develop a beautiful website to communicate these resources. Will let us take over the front page of Sakai and the Graduate school will send out email links. Second part is in-person: Friday January 10th 3-5pm at the Pleasants Room in Wilson Library. We will want you there for your areas of expertise also working with the Union for advertising. Will be a social component as well.

Chief of Staff: Dylan Glatt
Cabinet survey:
- OK to ask a question for the sake of getting the information; better to know beforehand how you will use that information. Will it help you plan an event? Move forward on an initiative?
- revise your questions
- read through the survey and, per Vicki’s suggestion, see if two or more questions can be combined - are they hitting at the same point?
- Get feedback, revisions, comments to Dylan

Mentorship award:
- please review provide feedback ASAP to Dylan, Amanda, or Dan

Diversity Summit
- is diversity within your purview (i.e., do you represent a subset of the UNC-CH grad/professional student population)? Contact Cassandra, JP, and Dylan
- Dylan will schedule a meeting to facilitate feedback on the proposal

URD:
- start getting the word out to your depts now, and contact Antonio if you're interested in helping plan or volunteer March 4, Great Hall

Turkey Trot Frid 11/22
UNC Global Entrepreneurship Week 11/18-11/22

Vice President of Internal Affairs: Julie Lauffenburger
GPSF Senate meeting - Tues Dec 3rd 5:30-7:00pm
- Let me know if you want to come talk to the Senators

The UNC-CH Graduate and Professional Student Federation (GPSF) is currently assessing the extent to which graduate students are affected by issues related to continuous enrollment. Continuous enrollment is defined by a policy stating that students maintain continuous enrollment from program entry until completion of degree requirements. We are merely obtaining information for the purposes of being informed about how graduate students are currently being affected at UNC. Please complete the following short survey.

Vice President of External Affairs: Xin Liu

Treasurer: Autumn McClellan

Secretary: JoEllen McBride
Turkey Trot Pub Crawl Friday at 8pm. Check out our Facebook Event https://www.facebook.com/events/220823198086313
I am compiling information on what courses are taught by graduate/professional students to see how much tuition revenue is brought in by teaching these courses. If you are interested in being a part of Student Advocates for Graduate Education email me (joellen.mcbride@gmail.com). I will begin holding brief meetings to update you after our conference calls every month.

The meeting was adjourned at 8:03pm.

Next meeting will be on December 17, 2013 6:30-8pm